

# PREMISES LICENCE

Issued under the Licensing Act 2003

#### Part A

Premises Licence Number

**PRM 0318** 

Part 1 - Premises Detail

Postal Address of Premises, or if none, ordnance map reference or description

**Deans Court** Market Square

**Bicester** 

Oxfordshire

**OX26 6AA** 

Telephone: 01869 245970

Licensable activities authorised by the licence

# **Provision of Regulated Entertainment**

- Live Music
- Recorded Music
- Performances of Dance

## **Provision of Entertainment Facilities for**

Dancing

Provision of late night refreshment

Sale (By Retail) of alcohol

The times the Licence authorises the carrying out of licensable activities

LICENSABLE ACTIVITY	DAY	START	FINISH			
Sale (By Retail) of Alcohol	Monday	11:00	02:00			
	Tuesday	11:00	02:00			
	Wednesday	11:00	02:00			
	Thursday	11:00	03:00			
	Friday	11:00	03:00			
	Saturday	11:00	03:00			
	Sunday	12:00	01:00			
	Supply of alcohol to be extended to 03:00 when Sunday is followed by a Bank Holiday Monday.					
	New Years Eve from the end of permitted hours on New Years Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31 December)					

LICENSABLE ACTIVITY	INDOORS	<b>✓</b>			FINISH
	OUTDOORS		DAY	START	
	вотн				
Provision of Regulated Enterta	ainment		Monday	11:00	02:00
Recorded Music			Tuesday	11:00	02:00
,	,		Wednesday	11:00	02:00
			Thursday	11:00	03:00
			Friday	11:00	03:00
			Saturday	11:00	03:00
			Sunday	12:00	01:00
			On Sunday nights cor followed by Bank Holi		s when

LICENSABLE ACTIVITY	INDOORS	7			
	OUTDOORS		DAY	START	FINISH
	ВОТН				
Provision of Regulated Entertainment  • Live Music  Provision of Entertainment Facilities for			Monday	21:00	02:00
			Tuesday	21:00	02:00
			Wednesday	21:00	02:00
Dancing			Thursday	21:00	03:00
	2 Danoing		Friday	21:00	03:00
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LICENSABLE ACTIVITY	INDOORS	1			
	OUTDOORS		DAY	START	FINISH
	вотн				
Provision of Regulated Enterta	Provision of Regulated Entertainment		Wednesday	21:00	02:00
			Sunday	21:00	01:00
Performances of Dance			On Sunday nights continue to followed by Bank Holiday Mon		s when

LICENSABLE ACTIVITY	INDOORS	1			
	OUTDOORS	DAY	DAY	START	FINISH
	ВОТН				
Provision of late night refreshment			Monday	23:00	02:00
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**Opening Hours of the Premises** 

DAY	START	FINISH
Monday	11:00	02:00
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Wednesday	11:00	02:00
Thursday	11:00	04:00
Friday	11:00	04:00
Saturday	11:00	04:00
Sunday	12:00	01:00
Premises open until 04:30 hours on the morning of Bank Holiday Mondays.		
Seasonal Variations: 30 minutes before and after the above hours		

On 8 occasions a year an extension on licensable activities would be agreed until 04:00 provided in each case 28 days notice was given to the Police.

# Where the licence authorises alcohol whether these supplies are on and/ or off supplies

Sale (By Retail) of Alcohol - On and Off Premise

#### Part 2

Name (registered) address, telephone number and email (where relevant) of the holder of premises licence

George Samuel Smith 23 Henley Avenue Oxford OX4 4DJ

Telephone: 01869 245970

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

George Samuel Smith 23 Henley Avenue Oxford OX4 4DJ

Telephone: 01869 245970

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence No.: 05/00314/PER Authority: Oxford City Council

C R Baynes Head of Corporate Services

24th November 2005

## **Annex 1 - Mandatory conditions**

#### Sale of alcohol

- 1. No supply of alcohol may be made under this licence
  - a) at a time when there is no designated premises supervisor in respect of it, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
- 3. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
      - drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
    - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
      - (i) the outcome of a race, competition or other event or process, or
      - (ii) the likelihood of anything occurring or not occurring;
    - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
- 4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
- 5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
- 6. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
  - (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

- 7. The responsible person shall ensure that-
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: 1/2 pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml; and
  - (b) customers are made aware of the availability of these measures.
- 8. Alcohol shall not be sold or supplied except during permitted hours.

## **Door Supervision**

- 9. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:
  - a) unauthorised access or occupation (eg through door supervision), or
  - b) outbreaks of disorder, or
  - c) damage

# Provision of Regulated Entertainment and Provision of Entertainment Facilities as detailed above

10. The licence-holder shall comply with the requirements of the Cherwell District Council (Public Entertainment) Regulations 1997 **Category A** in so far as these are applicable consistently with the provisions of the Licensing Act 2003 and any statutory regulations made under that Act.

### **Maximum Numbers of Persons Present**

11. The maximum number of persons present on the premises on any one occasion shall be limited to the following:-

Ground Floor - 108 persons First Floor - 120 persons

### **Number of Door Staff Required**

- 12. (i) The required number of doorstaff to be present during each Public Entertainment Event.
  - (ii) Door staff shall be employed to supervise the premises until 30 minutes after the premises have closed or until they have been completely vacated by all patrons.

#### **CCTV**

13. When the premises are in operation they shall be monitored by a CCTV system. The images shall be recorded onto a tape or digital storage system which shall be capable of retaining and replaying recorded information for a minimum of one month from the recording date. For the avoidance of doubt, if the Licensing Authority so require in connection with any investigation they are undertaking in respect of the premises any tape or digital storage media shall be given up to them immediately on request.

#### Nuisance

- 14. (a) The Licensee shall ensure that all persons resorting to the licensed premises for the first time are provided with a written code of the behaviour, which is expected of persons using the premises. Such information will include reference to the likelihood of persons being banned from the licensed premises if they do not conduct themselves in an appropriate manner and of the fact that any ban will be vigorously enforced by the staff controlling admission to the premises.
  - (b) The Licensee shall ensure that adequate action is taken to identify persons who cause disturbance within the premises, or those who may cause a nuisance or annoyance to residents or passers-by upon arriving at or leaving the premises. Such persons must be formally warned about their conduct and advised in writing if and when they are banned temporarily, or permanently, from attending the licensed premises and are asked not to do so. The staff who supervise the admission to the premises shall be kept advised by management of the identities of persons whose access is temporarily or permanently restricted in order that such staff may exercise the controls referred to in standard condition 2.1.
  - (c) Noise from amplified music, or voices, shall not be such as to cause a disturbance to occupants within residential properties (with the windows open in the normal manner for ventilation) within the vicinity of the licensed premises.
  - (d) The Licensing Authority may stipulate that live or recorded music be played at levels which it has previously notified to the Licensee either for one particular occasion or a series of occasions.
  - (e) All doors and windows shall remain closed during entertainment events

### **Management Policy and Protocols**

- 15. (a) Queue Management
  - (i) The Licensee shall operate a queue management policy which is acceptable to the Licensing Authority. The Licensing Authority may require, subject to the views of the Police and/or Highway Authority, barriers to be provided as part of any queue management policy, or any other devices which may facilitate the necessary controls agreed with the Licensing Authority.
  - (ii) Without prejudice to any other matters referred to in the policy, there should be provision for the identification of potential under-age persons by the production of suitably reliable forms of identification.
  - (iii) The policy shall be produced for approval to the Licensing Authority.
  - (b) Participation in Pubwatch
  - (i) The licensee, or a person employed in a management capacity at the premises shall attend the local meetings of "Bicester Pubwatch" on each occasion they are convened in order to participate in the arrangements which are decided in relation to persons who shall not be allowed into premises with on-licences. The decisions relating to these who are banned from entering premises under the pub-watch arrangements shall be vigorously enforced by the licensee.
  - (ii) In the event the licensee is unable to participate in any meeting of pub-watch a management level deputy shall attend in their stead.
  - (iii) The participation in the pub-watch scheme may require the provision by the licensee of a radio or radios to be used at the premises in connection with the passage of information to similar establishments in connection with the exchange of information under the pub-watch scheme. Where operated, operational capability to use the radios shall be demonstrated to the Licensing Authority.
  - (c) Protocol for Intervention Management

The Licensing Authority shall be provided with a written protocol by the licensee which sets out how the venue will be suitably controlled so as to ensure that all appropriate staff are aware of the need to prevent the excessive consumption of alcohol, and that a system is in place which can provide for the Police to be called to intervene if necessary in any developing problems within the premises which are likely to have effect on public order.

## No Drinks Promotions without Approval

- 14. (i) No promotions involving alcoholic drinks being sold at lower prices than the licensee would normally charge shall take place in connection with any public entertainment event held on any day without the prior agreement of the licensing authority who shall first consult the Police. Any application for an event involving such a drinks promotion shall be made at least 14 days prior to the event.
  - (ii) Where drinks promotions have been agreed under (i) they shall not be varied without prior reference to the Licensing Authority.

# Annex 2 - Conditions consistent with the operating Schedule

## General - all four licensing objectives

Active involvement in Pub Watch to be continued and regular discussion and consultation with Thames Valley Beat Officer to be continued.

### The prevention of crime and disorder

Door staff to be maintained at the same strength until proposed later terminal hour.

On Fridays and Saturdays there will be no entry or re-entry to the premises after 02:15 hours otherwise than in accordance with the Policy agreed with Thames Valley Police.

#### **Public Safety**

Additional notices to be posted for procedures to be observed in the case of fire.

#### The prevention of public nuisance

Effective supervision by Door Supervisors at all times to assist in monitoring patrons leaving the premises. No sale of alcoholic liqueur for consumption off the premises to be made after 22:30 on Sunday and 23:00 on all other days.

#### The protection of children from harm

No persons under the age of 18 even if accompanied to be admitted after 18.00 hours.

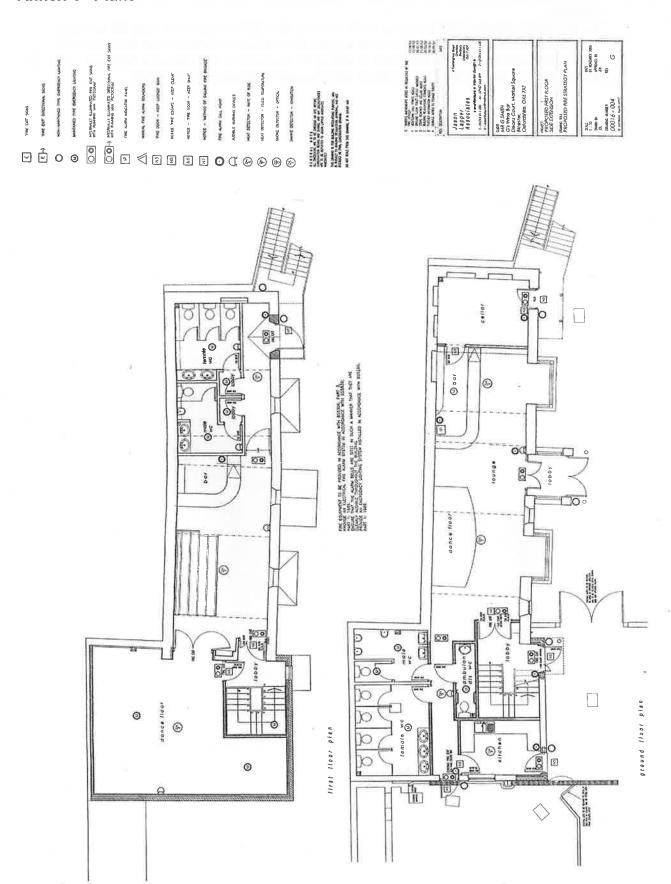
# Annex 3 - Conditions attached after a hearing by the licensing authority

	On 8 occasions per year an extension of licensable activities would be agreed until 04:00
	provided in each case 28 days notice was given to the Police. This notice will include the
	requirements of condition CD15 detailed below. No person shall be admitted or readmitted to
	the premises after 01:00.
CD5	No persons under 18 shall be admitted to or allowed to remain on the premises between 18:00
	hours and 06:00 hours.
CD9	All staff shall be suitably trained in the operating procedures for refusing service to any person
	who is drunk or is under age or appears to be under age.
CD10	A Premises Daily Register shall be kept at the premise. This register will be maintained and
00.0	kept for a minimum of 12 months. This register should record the person in a position of
It is	responsibility for the premise. The Premises Daily Register shall record all calls made to the
hoped	premises where there is a complaint made by a resident or neighbour of noise, nuisance or ant
that the	social behaviour by persons attending or leaving the premises. This shall record the details of
Premises	the caller, the time and date of the call and the time and date of the incident relating to the call
Daily	and any actions taken to deal with the call. The Premises Daily Register will be readily
register	available for inspection by an Authorised Person throughout the trading hours of the premises.
will be	available for inoposition by airy tatheness i cross alleaginess are alleaning hearts of the promises.
supplied.	All licensable activities shall stop at the terminal hour and the premises shall be cleared of
CDII	customers enclosed 30 minutes after the conclusion of the last licensable activity.
CD12	The Licence Holder or Designated Premises Supervisor shall become actively involved in the
CD1Z	Pubwatch scheme and a representative shall attend Pubwatch meetings.
	Note: In areas where there is no Pubwatch schemes Designated Premises Supervisors should
CD44	give consideration to establishing such a scheme
CD14	The Premise shall adopt a policy to promote responsible drinking and shall detail the criteria of
0045	any such policy.
CD15	On occasions that you make use of additional hours to cover special occasions, Thames Valle
	Police shall be given no less than 28 days written notification of the special occasion or event.
	This shall be in a set format detailing;
	• The nature of the event and brief details of how the event will be run if not covered by the
	general Operating Schedule.
	<ul> <li>The date, the commencement and conclusion time of the event.</li> </ul>
	The name of the premises and the name of the Designated Premises Supervisor for the
	duration of the event.
	The number of occasions used and the total number of occasions permitted at the premise      The number of occasions 7 of 15 permitted.
0000	each year, e.g. occasion 7 of 15 permitted.
CD28	All members of staff at the premises shall seek "credible photographic proof of age evidence"
	from any person who appears to be under the age of 18 years and who is seeking access to
	the premises or is seeking to purchase or consume alcohol on the premises. Such credible
	evidence, which shall include a photograph of the customer, will either be a passport,
0000	photographic driving licence, or Proof of Age card carrying a "PASS" logo.
CD29	Prominent clear notices shall be displayed at the point of entry to the premises and in a
	suitable location at any points of sale, advising customers that they may be asked to produce
0004	evidence of their age.
CD31	Prominent, clear notices shall be displayed outside every public entrance stating the actual
	operating hours of the premises.
CD36	A CCTV system shall be installed or the existing system maintained which is fit for the purpose
	The system will incorporate a camera covering each of the entrance doors and capable of
	providing an image which is regarded as 'identification standard.'
CD38	The CCTV system shall incorporate a recording facility which shall be retained and stored in a
	suitable and secure manner for a minimum of one calendar month. A system shall be in place
	to maintain the integrity of the recorded image and a complete audit trail maintained. The
	system will comply with the Data Protection Act 1998 and all signs as required will be clearly
	displayed. The system will be maintained and fully operational throughout the hours that the
	premises are open for any licensable activity. For premises using a video recording systems, to
	maintain the quality of the recorded image the cassette tape shall be used on no more than 12
	occasions.
CD40	The CCTV system must be notified to the Office of the Information Commissioner,
	www.informationcommissioner.gov.uk

CD41	The positions of all CCTV cameras shall be clearly shown on the deposited plans and any alteration to the system should only be carried out after consultation with Thames Valley Police and the Licensing Authority.
CD45	When providing regulated entertainment, at all times that the entertainment is taking place there shall be, a qualified first aid person, trained to a nationally recognised high standard, on the premises and easily identifiable. There shall be an adequate and appropriate supply of first aid equipment readily available at the premises.
CD49	All Door Supervisors shall enter their full details in the Premises Daily Register at the
It is hoped that the Premises Daily register will be supplied	commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisors registration number, the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded which shall include the name of the agency, the registered business address and a contact telephone number. The Premises Daily Register will record all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and the details of all the staff or Door Supervisors involved.
CD53	All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 18 years and who is seeking to purchase alcohol. Such credible evidence, which shall include a photograph of the customer, will either be a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo. All occasions when persons have been refused service shall be recorded in writing.
CD63	The approved activities shall take place only in the areas designated by the Licensing Authority and the approved access to the dressing room(s) shall be maintained whilst striptease entertainment is taking place and immediately thereafter
CD64	[Striptease, lap dancing pole-dancing or table-side dancing] shall be permitted at the premises between the hours of [hh.mm] and [hh.mm] on [day(s)].
CD65	No displays shall be permitted, outside or in the vicinity of the premises, of any descriptions, photographs or other images that indicates that [striptease, lap dancing, pole-dancing or table-side dancing] takes place on the premises.
CD66	No audience participation shall be permitted
CD67	Whilst striptease that [striptease, lap dancing, pole-dancing or table-side dancing] are taking place no person under the age of 18 shall be on the licensed premises and a clear notice shall be displayed at the entrance to the premises in a prominent position so it can be easily read by persons entering the premises in the following terms:  "NO PERSON UNDER 18 WILL BE ADMITTED"
CD68	Performers shall be aged not less than 18.
CD69	Arrangements shall be put in place to restrict access to the dressing room at all times when the pole-dancing and/or table-side dancing is taking place, and until such time as all performers have vacated it.
CD70	There shall be no physical contact between customers and the dancers except for the placing of money or tokens in a garter or into the hands of the dancer at the beginning or conclusion of a performance.
CD71	There shall be no physical contact between dancers whilst performing.
CD72	CCTV shall be installed to cover all areas where dancing will take place in addition to the front entrance and [location]. All cameras shall be continually record whilst the premises are open to the public and the video recordings shall be kept available for a minimum of 28 days with the date and time stamping. Tape recordings shall be made available to an Authorised Person of the Licensing Authority or Thames Valley Police together with facilities for viewing. The recordings for the proceeding two events shall be made available immediately on request, and recordings outside this period shall be made available within 24 hours.
PN24	The Designated Premises Supervisor or a nominated representative shall receive and respond
PN28	to complaints throughout the duration of all noisy events.  All queuing outside the premises shall be managed in such a way that prevents noisy or rowdy behaviour and therefore minimises disturbance or nuisance to neighbours.
PN29	The premises shall have a written dispersal procedure designed to make the maximum contribution immediately before premises close, and directly thereafter, by exercising proactive measures, to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours, both residential and business, and to make the minimum impact upon the neighbourhood in relation to potential nuisance, antisocial behaviour, crime and disorder.

CD73	Whilst dancing takes place not less than 4 registered Door Supervisors shall be on duty on the premises.
	No regulated entertainment involving erotic dancing shall take place until a detailed operating schedule describing how the activity shall comply with relevant conditions with the Council's Pool of Conditions has been submitted in writing for approval by the Licensing Authority. The
	activity shall be carried out in accordance with the approved operating schedule.

## Annex 4 - Plans





# PREMISES LICENCE

Issued under the Licensing Act 2003

PREMISES
LICENCE
SUMMARY

#### Part B

**Premises Licence Number** 

**CHERWELL PRM 0318** 

Part 1 - Premises Detail

Postal Address of Premises, or if none, ordnance map reference or description

G's
Deans Court
Market Square
Bicester
Oxfordshire
OX26 6AA

Telephone: 01869 245970

Licensable activities authorised by the licence

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# Where the licence authorises alcohol whether these supplies are on and/ or off supplies

Sale (By Retail) of Alcohol - On and Off Premise

Name, (registered) address of the holder of premises licence

George Samuel Smith 23 Henley Avenue Oxford OX4 4DJ

Registered number of holder, for example company number, charity number (where applicable)

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

GEORGE SAMUEL SMITH

State whether access to the premises by children is restricted or prohibited

Access is restricted

**C R Baynes** 

**Head of Corporate Services** 

24th November 2005